

# Ziyaddeen Mohammed

2037 1<sup>ST</sup> Avenue apt 8, New York, NY 10029  
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## EDUCATION

<b>Medger Evers College - Cumulative GPA: 3.466</b>	New York, NY
Major: Undecided	Expected Graduation: 08, 2018
Minor: Business Administration	
<b>Lower East Side Preparatory High School</b>	New York, NY
<b>New York Security Guard Licenses</b>	New York, NY
Fire Safety: F03	
Indoor place of assembly safety personnel	
<b>Honors/Awards:</b> Certificate of Participation, Honorable mention, Outstanding Attendance, Outstanding Attendance	
<b>Relevant Coursework:</b> Internet and Emerg Technology, Introduction to Business, Principles of Macroeconomics	

## PROFESSIONAL EXPERIENCE

<b>Employment History</b>	New York, NY
<b>Securitas INC, Yankee Stadium.</b>	01, 2014 – 08, 2014
<ul style="list-style-type: none"><li>• Handling Problems and Errands</li><li>• Crowd Control</li><li>• Write reports of daily activities and irregularities, such as equipment or property damage and presence of unauthorized persons</li></ul>	
<b>Cashier  Burger King</b>	04, 2012 – 07, 2014
<ul style="list-style-type: none"><li>• Maintain security of cash drawers</li><li>• Kept a vigilant eye on shop lifters</li><li>• Calculate bills of customers</li><li>• Communicated effectively with internal and external stakeholders</li><li>• Good communication and organizational skills</li><li>• Ability to take initiative to complete tasks and solve problems</li><li>• Ability to multi-task in a fast paced environment</li><li>• Provide training for new employee</li></ul>	

## LEADERSHIP & AFFILIATIONS

<b>Volunteering (school volunteering).</b>	New York, NY
Gardening, NY Cares, YMCA-Arts & Crafts, Coats Drive, Nursing home, Painting.	03, 2012- 01, 2014
<b>Relevant Capabilities and Skills:</b>	
<ul style="list-style-type: none"><li>• Able to manage difficult situation with precisions</li><li>• Proven ability to communicate well with people</li><li>• Excellent computer knowledge including MS Word</li><li>• Willing to work on a rotating shift</li><li>• Oral, verbal and written communication abilities</li></ul>	

## SKILLS & INTERESTS

<b>Key Strengths and Special Knowledge:</b>
<ul style="list-style-type: none"><li>• Good understanding of patrolling industrial, commercial and personal properties.</li><li>• Public dealing</li><li>• Security cameras and alarms</li><li>• Log book maintenance</li><li>• Performing rounds</li><li>• Great customer and personal service</li></ul>
<b>Language:</b> Fluent in English, Hausa, Ghanaian language, Yoruba and understands little Spanish language
<b>Computer:</b> Proficient in Microsoft Applications (Excel, Word, PowerPoint & Outlook),
<b>Interests:</b> Accounting, Banking, Management and fiancé